

**St. Luke's Parish Council Agenda**  
**Nov. 8<sup>th</sup> Conference Room 7 PM**

**Attendees:** Father Adam Westphal, Deacon Fred Cornwall, Deacon Matt Halbach, Deacon Don Shannon, Tonya Althaus, Dana Bastian, Teresa Busch, Andy Cink, Mary Johnson, John McPherson, Gary Olson, Shani Wahl, Brian Werner

**Opening Prayer:** Father Adam

**A. Oxtoberfest** discussion. Update on outcome, dollars earned.

PowerPoint presented

- Expense: \$927.50 from parish budgeting for Advertising
- Dinner \$2095 (\$950 online sales, \$1145 at the door)
- 77 participants in the 5K stampede and 46 mini stampeders: \$1115 total: \$460 online for kids,
- Alpine gear total sales \$1203, # is off, 105 shirts remaining which will be rolled into 2019
- Ala carte sales \$1330
- \$1278 beer
- \$1317.55 in bake sales, easily twice as many donations as last year
- Silent auction sales \$8138 collected so far, once paid \$9035, last year \$6000, goal this year \$10,000
- Expenses
  - \$5,920.89
    - \$1,965.90, lots food and wine and beer leftover
      - At least 12 loins, brats, leftover, Sysco is not picking it up even after 3 phone calls
    - Program supplies \$692.95
    - Printing \$444.54
    - Alpine gear \$2,617.50
      - Billed \$700 to next year
    - Starting cash \$200
- \$12,995.12 final net, gross is \$17,813.50 (we could have recouped \$900 if food was picked up
  - 25% increase in growth from last year
  - Earnings go toward marketing budget and websites renovations
    - Another suggestion was a 2<sup>nd</sup> tv in the vestibule with meeting room info
    - Yearlong marketing commitments start in Jan 2019
- **Oxtoberfest, October 19, 2019**
  - Possible construction concerns
  - No complaints from wedding couple, but date is reserved for 2019
- Kitchen concerns: replace damaged cooking sheet up to \$100, Dana will work on replacing it
- What we learned to improve outcomes. **MORE Volunteers (need volunteer coordinator)**, More sign ups ahead of time, have food ready for serving, Brats and Pretzels big hit, children activities big hit (need more stations and longer duration), need busing of tables, control of money at each station, Handbid big hit, could do more baskets months ahead of time (start getting items

in July), more ministries involved in silent auction ?, Bake sale big hit, t-shirts big hit, put tailgaters by the playground, need to include prayer possibly every hour, DJ was good, 5K & kids' fitness event brought in a bunch of people, think about dinner menu being easier to prepare

- B. Availability of religious coloring books/pictures for children—update John
- Dana is now working on the bags. Some have coloring books, and some have coloring pages. The most used per weekend was 4. Announce at Mass and in bulletins.
- C. Discussion on letters to St. Luke's School Families and RE/CGS families as a welcome to St. Luke's from PC -Teresa, Shani
- School families 76% St. Luke's, OLIH 22%, ~2% all others
  - Could send a Christmas/New Year letter and thank you note for support during Oxtoberfest?
  - Letters to school families (work with Tonya) and RE/CGS families and RE teens
  - Do we send a letter to new parishioners from the parish council?
  - Shared service projects for school & RE kids
  - Sub-committee: Andy, Teresa, Shani
- D. Plans to reach capital campaign goals update. Fr. Adam
- Pledged \$1,522,100
  - Received \$282,100
- E. Tri Council update from Oct 16<sup>th</sup> any additional progress—Fr. Adam.
- Mtg with diocese Nov 19<sup>th</sup> and then meeting with Building Committee Nov. 26<sup>th</sup>
- F. Building Committee—short update. Fr. Adam
- Signing contract for architect tomorrow
- G. American Heritage Girls—Fr. Adam
- Possibility of starting a group at St. Luke's
  - Trailways would be a boys' option
- H. Stewardship Committee—Fr. Adam
- Shortage of members
    - Parish council is taking on Stewardship
    - Improve communication
    - Need do-ers
    - [www.Slts.churchcenter.com/groups](http://www.Slts.churchcenter.com/groups)

Closing Prayer—Fr Adam

Next Meeting is December 13<sup>th</sup>, 7PM

### **Moved to another meeting**

Guidelines for Parish attendance—Andy and Fr. Adam Waiting on Dioceses Input for all churches and schools in Des Moines Dioceses.

Hearing Assistance devices. Gary Olson

TV updates- topics, plans, who is responsible—Fr. Adam

Name tag Sunday?? Where did this go.

Plan to budget money for projects, positions, working with Finance, School Committees. who or what committees approve funds and projects.

New Member packet, what is in it ?? Who is in charge of this important packet.

### **November Parish Council Summary for the bulletin**

The meeting began and ended with prayer led by Father Adam. There was an in-depth discussion of the first annual Oxtoberfest including expenses and income, improvements for 2019, lessons learned, etc. The new children's Mass bags were reviewed. The council discussed writing welcome letters to school, RE/CGS and RE teens and families. Father provided brief updates on the capital campaign, Tri-council, building committee, scouting groups and the Stewardship Committee. The next meeting will be the second Thursday of December.

Respectfully submitted by Teresa Busch, Parish Council Secretary