

St. Luke's Parish Council Minutes

Sept. 13th, 2018 Conference Room 7 PM

1. Prayer—Fr. Adam: St Michael's prayer
2. Introduce new members & Deacons: Shani, Dana, Brian, Deacon Matt, Deacon Don
3. Vote on Co-chair and Sec candidates. Mary / Teresa
 - a. Motioned and seconded, all "ayes"

Attendees: Father Adam Westphal, Deacon Fred Cornwall, Deacon Matt Halbach, Deacon Don Shannon, Tonya Althaus, Dana Bastian, Teresa Busch, Andy Cink, Mary Johnson, John McPherson, Gary Olson, Brian Werner

Not Present: Shani Wahl

Special Attendee: Cari Higgins

1. **Oxtoberfest discussion:** Cari
 - a. Pasta dinner is being transformed into Oxtoberfest celebrating St. Luke's Feast Day
 - i. October 20th: noon-8PM
 - ii. 5K Stampede & mini-stampede for kids: Noon-1PM
 - iii. Ala Carte Food during the day: pretzels, brats, kielbasa soup
 - iv. Dinner: 5-7PM
 1. \$10 adults, \$5 5-12, Household Max \$40
 - v. Face painting & Balloon animals: 1-3PM
 - vi. Bouncy Houses
 - vii. Costume Contest: 3-4PM
 - viii. Mass: 4:30PM
 - ix. DJ: 6-8PM
 - x. Silent Auction
 - xi. Beer Garden (KofCs)
 - xii. Bake Sale & T-shirts
 - xiii. Note: There is a wedding at 1:30PM
 - b. Kids Bouncy House (s) 3, kid's games, need school board, parents' leadership to lead these areas. Andy to call School Principal for lead into leadership of Kids events.
 - c. Parish Council to take leads on segments as follows"
 - i. 5K Run: Lead Shani Wahl
 1. Mini-stampede by Kate Leydard
 - ii. Beer Garden: K of Columbus
 - iii. Advertising: Office team
 - iv. Set up/ Clean up: Andy, all parish council (please), Deacon Matt
 - v. Desserts: Andy and Joyce
 - vi. Bus tables & help sit parishioners:
 - vii. All Food support: Jason Hatch
 - viii. T shirts sales: Dana & Tonya
 1. Custom Inc (t-shirt company with free delivery)
 - ix. Registry-money collections: Gary & Deacon Don

- x. Silent Auction: Cari Higgins & Teresa Busch & Mary Johnson
 - 1. Handbid Silent Auction App
 - a. Multi-year subscription for both Green Gala and Otoberfest
 - b. Last year's Green Gala used Silent Auction Pro
 - i. There were concerns about lags and online closing earlier than in-person auction.
 - c. Could stagger auction times for certain items
 - d. Ahead of time: communicate and advertise how to sign up, get the app, etc.
 - i. Download and have ready to go by October Parish Council meeting
 - ii. First Sunday, October 7th, will be a stop in and learn Handbid
 - iii. Kiosk on how to learn and kiosk at event (with chargers)
 - e. Need to re-visit next year after the two auctions to evaluate
 - f. Motion to move ahead with software to split cost with Green Gala with the ability to cancel after the first year or second year if we choose
 - i. Seconded and approved by all
 - g. Blackbird Investments has agreed to solely sponsored part of our Handbid Subscription for \$900
 - xi. Bake Sale: Margaret Spikes & Tonya
 - xii. Parking (wedding and Festival): ?
 - xiii. Custom contest: judging by Prime Timers
 - xiv. Licenses to sell beer and wine (donation only, don't need license), guards support –to hire.
 - xv. Bouncy House: Deacon Matt
 - xvi. Otoberfest funds earned to be spent on & advertised to be spent on
 - 1. Proceeds will benefit the marketing initiatives of St. Luke's Parish, first covering a portion of budgeted expenses with the remainder going to website redesigns
 - 2. Motions: net proceeds by used for parish marketing initiatives with surplus going funds going to website refreshes
 - a. Seconded and all "ayes"
 - xvii. Other ???:
 - 1. Otoberfest leads will wear different color shirts/hats
2. **Guidelines for Parish attendance:** Andy and Fr. Adam
 - a. Draft shared and discussion started
 - b. Discussion to be continued
 3. **Availability of soft toys and religious coloring books/pictures for children:** John McPherson
 - a. "Jesus loves the little children" bags filled with crayons and coloring sheets debuting in October, \$90 current budget
 4. **Fr. Larry's retirement, final numbers:** Andy Moved to October
 5. **Capital Campaign Progress:** Andy Moved to October

6. **Plans to reach CC goals:** Fr. Adam Moved to October
7. **Deacon Assignments:** Fr. Adam, covered during introductions
8. **Ministries voices on Parish Council to cover needs of each ministry, such as Social Concerns:**
Andy: Move to October
9. **Tri Council Meeting, Oct 16th, progress:** Fr. Adam
 - a. **Retreat**
10. **Building Committee:** who is on committee, plans, update. Fr. Adam
 - a. **9 members:** Tonya Eaton, Susan Battani, Deacon Don, Gary, Fr. Adam, Jim Shook, Jim Townsend, Ryan Schon, Douglas Jones

Closing Prayer—Fr Adam

Summary for Parish Bulletin: The first parish council of the 2018-2019 session began with prayer and introductions of the new and current members. Cari Higgins presented the plans for Oxtoberfest and led the planning discussion. An in-depth discussion regarding an app for silent auction for both Oxtoberfest and the Green Gala was conducted. Mass attendance guidelines including safety topics were briefly discussed and tabled for more discussion. New children’s Mass bags were presented and will be available in October. Progress for the upcoming Tri-Council meeting was presented as well as the building committee. Several topics were tabled for next month. The meeting ended in prayer.

Items for another meeting

Hearing Assistance devices. Gary Olson

TV updates- topics, plans, who is responsible—Fr. Adam

Name tag Sunday??

Plan to budget money for projects, positions, working with Finance, School Committees. who or what committees approve funds and projects.

New Member packet, what is in it? Who is in charge of this important packet.